



Request for Room Reservation
Asian Internet Engineering Conference 2010
15-17 November 2010
Siam City Hotel, Bangkok

Attention: Udomporn P., Assistant Director of Sales **Date:** _____
Tel. (66-2) 247-0123 Ext. 1909, Fax. (66-2) 247-0165
E-mail : udomporn@siamhotels.com ;

From: _____ Fax: _____ Tel. _____
(Organization/Company)

Booked By: _____ (Blocked Letters)

Guest Name(s): _____

Arrival Date: _____ Departure Date: _____

Room Rates/Types: Smoking Non-smoking
 Deluxe Single Room Bht. 3,400.-nett/room/night with breakfast
 Deluxe Twin Room Bht. 3,600.-nett/room/night with breakfast

Guaranteed RSVN By Credit Card # _____ Expiry Date: _____

Type of Card: _____ Name of Card Holder: _____

Signature: _____
(Copy front & back of credit card)

Limousine Request: Bht. 1,600.-nett/car/one way

Yes No : Airport-Hotel Flight Details/Date: _____
 Yes No : Hotel-Airport Flight Details/Date: _____

Please be informed that our airport representative will be holding a “Siam City Hotel” signboard and waiting at the existing gate according to your flight details to take care of you.

The non-utilized limousine transfers will be fully charged to Guest Account if cancellation is not made minimum four (4) hours prior to the flight arrival, as this fee is charged by the limousine company.

Account Settlement: Guest(s) will be responsible for his/her accommodation with breakfast, own expenses and will be required to supply the Hotel with a credit card imprint upon check-in to cover charges to individual room account. Full payment is required upon check-out by either cash or credit card.

Remarks:

- Should the Hotel receive any cancellations of rooms within 48 hours of the arrival date, or “no shows” (guests not arriving for reservations being held), the Hotel reserves the right to charge the all amount of the first night’s accommodation, which guest agrees to pay for.
- Our Check-In time is 2:00 p.m. (14:00) and our Check-Out time is Noon. (12:00). Rooms will be released by 6:00 p.m. on the day of arrival if the Hotel has not been notified of “Late Arrival” and if a guarantee of payment has not been made.
- The option date for confirmation is by 5 November, 2010 and the reservation will be made only by the completed Reservation Form. After this date, the reservation is subject to availability.

477 Si Ayuthaya Road, Phayathai, Bangkok 10400, Thailand Tel. (66-2) 2247-0123, Fax. (66-2) 2247-0165

Website : www.siamhotels.com